

## **CET Assignment 1: Understanding Roles, Responsibilities and Relationships in Education and Training**

Carry out **research** into your own working role and responsibilities as a teacher, taking into account **professional teaching standards (Education & Training Foundation)** and **key legislation**.

Using your research, produce a written **report** of your findings which should include:

### **Part A: The teaching role and responsibilities in education & training**

- 1.1 an **explanation** of the teaching role and responsibilities in education and training
- 1.2 a **summary** of key aspects of legislation, regulatory requirements and codes of practice relating to your own role and responsibilities
- 1.3 an **explanation** of ways to promote equality and value diversity
- 1.4 an **explanation** of why it is important to identify and meet individual needs

### **Part B: Ways to maintain a safe and supportive learning environment**

- 2.1 an **explanation** of ways to maintain a safe and supportive learning environment
- 2.2 an **explanation** of why it is important to promote appropriate behaviour and respect for others

### **Part C: Relationships between teachers and other professionals in education and training**

- 3.1 an **explanation** of how the teaching role involves working with other professionals
- 3.2 an **explanation** of the boundaries between the teaching role and other professional roles
- 3.3 a **description** of points of referral to meet the individual needs of learners

### **Part D: Self assessment**

You must ensure that all assessment criteria for the unit are met within your report by **marking** your own work using the sheet on p.2 and **attaching** the sheet to your work when you hand it in. Do not forget to do this.

Word guidance (Parts A-C): 1,000 words *(Please note it is the quality of your work which is being assessed and not the quantity)*

## CET Assignment 1: Roles and Responsibilities - Personal Marking Sheet

<b>Name:</b>	
<b>Date:</b>	

<b>General</b>	<b>X</b>
Report contains introduction, clearly defined sections and conclusion	
Report relates to professional teaching standards	
Report relates to key legislation	

<b>Criteria</b>	<b>X</b>	<b>Page or Section</b>
<b>Part A: The teaching role and responsibilities in education and training</b>		
<i>1.1 An explanation of the teaching role and responsibilities in education and training</i>		
<i>1.2 A summary of key aspects of legislation, regulatory requirements and codes of practice relating to your own role and responsibilities</i>		
<i>1.3 An explanation of ways to promote equality and value diversity</i>		
<i>1.4 An explanation of why it is important to identify and meet individual needs</i>		
<b>Part B: Ways to maintain a safe and supportive learning environment</b>		
<i>2.1 An explanation of ways to maintain a safe and supportive learning environment</i>		
<i>2.2 An explanation of why it is important to promote appropriate behaviour and respect for others</i>		
<b>Part C: Relationships between teachers and other professionals in education and training</b>		
<i>3.1 An explanation of how the teaching role involves working with other professionals</i>		
<i>3.2 An explanation of the boundaries between the teaching role and other professional roles</i>		
<i>3.3 A description of points of referral to meet the individual needs of learners</i>		